

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name		County	
City of Hidden Hills		Los Angeles	
Authorized Signature <i>Cherie L. Paglia</i>		Title City Manager	
Type/Print Name of Person Signing Cherie L. Paglia	Date 5/22/02	Phone (818) 888-9281	
Person Completing This Form (please print or type) Robert E. Van Heut		Title Solid Waste and Recycling Coordinator	
Phone (310) 212-5778	E-mail Address rvanheut@caaprofessionals.com		Fax (310) 212-0993
Mailing Address C/O Charles Abbott Associates 371 Van Ness Way Suite 200	City Torrance	State CA	ZIP Code 90501

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ Time Extension Request

Specific years requested 2002 and 2003

Is this a second request? ☒ No ☐ Yes Specific years requested
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).

Specific ADR requested %, for the years

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested %, for the years

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City of Hidden Hills (City) expected to meet the 50% goal in 2000.

Some of the barriers to meeting the 50% diversion goals are:

The diversion program depended primarily on implementation of the major programs by the city's two franchised haulers. It was believed that other waste that was hauled from the City was small compared to the waste and recycled materials hauled by the franchised haulers. The SRRE estimated that the waste that was self hauled and hauled by non-franchised haulers was about 8%. A recent audit of landfill records (Calabasas Landfill) indicates that the figure is probably more than 35%. There are over 80 haulers of record that are disposing of waste at the Calabasas landfill who are not City franchised haulers. These haulers include yard cleanup companies, construction and demolition debris hauling companies and roofing companies. About 50 percent of this waste which equals approximately 1,500 tons annually is thought to originate from C&D activities. It is apparent that a C&D diversion/recycling program is needed. We also need to gain control of non-franchised hauling within our City.

During the audit of the franchised haulers disposal records, the franchised haulers were encouraged to improve their disposal practices for curbside recycling. Both franchised haulers improved their collection and recycling efficiency. One of the haulers is under performing as compared to the other, this hauler is being asked to bring up their diversion performance. The overall improvement in residential curbside was demonstrated by an increase in recycling tonnage in 2001 by about 800 tons. This was accomplished by providing better service and with improved educational information sent with the monthly bills.

The green waste diversion program was implemented early in 2000 and resulted in an additional diversion of over 1000 tons of waste per year. In addition to the green waste program, the diversion of more than 1400 tons of manure per year is being accomplished.

One of the franchise haulers has completed their audit. The results indicate that in 2000, there was a mis-allocation of about 500 tons of waste to Hidden Hills.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

The City has asked for a two-year extension, because it will take this amount of time to design the new programs and to fully investigate the hauling companies that are involved. Meetings with all of the haulers and a thorough investigation of available recycling/diversion facilities that can accept this waste is necessary in order to design a practical program for the recycling/diversion of the unaccounted waste.

A new program for the diversion of construction/demolition wastes needs to be instituted. It is estimated at this time that the amount of this waste exceeds 1500 tons per year. Most, if not all of this waste may be recyclable.

The City is continuing to audit the recycling and disposal records and is attempting to verify the origin of all waste attributed to the City. Thus far, the City has been able to get documentation from the Los Angeles County Sanitation Districts for the Calabasas Landfill and the Waste Management Simi Landfill. The City is attempting to verify all disposal amounts and using this data, will then be able to more fully determine what additional materials can be recycled and/or diverted.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

The following describes the City's good faith efforts:

1. Source-separated Residential Recycling:

---All residents of the City are provided with special recycling containers for recycling of glass, plastic and aluminum containers; mixed paper, including newsprint, magazines, cardboard and other mixed paper. In addition, other containers are used for recycling of source-separated horse manure, which is collected and is being recycled at commercial composting companies in Ventura County. A green waste program was instituted in 2000. The green waste is source separated and is recycled as ADC at the Calabasas and Simi Landfills. There is only one commercial company in the city (a real estate agency) and it participates in the residential recycling program.

2. Composting

---The City encourages home composting and provided 100 composting containers to homeowners who planned to use them for composting at their residences. In addition, more than 1400 tons per year of horse manure is composted at commercial composting facilities in Ventura County.

3. Public Information

---The public information program targets the residential and commercial sectors primarily through the City newsletter. The newsletter informs residents of recycling information, including hazardous waste collection events, sponsored by Los Angeles County, motor oil disposal locations and drop-off centers. In addition, the City cooperates with other local agencies in advertising in local newspapers for the above-mentioned events. The franchise haulers periodically include recycling information with their bills.

4. Provide any additional relevant information that supports the request.

The City is committed to improving its recycling/diversion program. It is spending a comparatively large amount of money for consultant work and legal assistance to investigate current disposal problems and to improve the City's program. A very comprehensive effort is underway to audit the disposal system in order to identify the haulers that are not franchised in the City and to determine what wastes they are hauling. An analysis of this effort, when it is completed, will allow the City to determine additional materials that may be diverted from the landfills. A preliminary analysis indicates that a large part of the unaccounted for waste is construction/demolition waste. The City plans to increase public awareness by improving the educational program in the schools and by more widespread use of recycling containers in City parks and community areas.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %		84	Non-residential %		16
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Concrete-Asphalt-Rubble 4060-SP-CAR	Expand	Construction/demolition recycling program - The new C&D Program will feature the following: 1. All projects requiring a building permit will be required to file a refundable deposit for diversion/recycling of C&D materials. 2. All entities requiring building permits will be required to complete a C&D disposition form. 3. The target for diversion/recycling is 75% with penalties for lower rates. 4. All public works projects including street resurfacing will include a C&D recycling element.	Building and Safety	12-2003	8
Residential Curbside Recycling 2000 - RC - CRB	Expand	The City has audited its franchise hauler disposal and diversion records, the City found that improvement was needed in implementing the existing residential curbside and greenwaste collection programs. The City is more closely regulating their franchise hauler diversion requirements stipulated in the franchise contracts. Residents with 3 cu yd bin service will be targeted to be provided with additional recycling bins as needed. Efforts to educate all residents and employees within the City continue. Additionally, some residents have changed their franchised hauler. The hauler that has gained more accounts reports more materials diverted and less materials disposed. It appears that one hauler is having greater success in diverting materials than the other hauler. This issue is being reviewed by the City as they audit their franchise haulers performance.	City SW budget	2003	3
Residential Drop-Off 2010-RC-DROP	Expand	The City is purchasing combination recycle/refuse bins from the DOC grant and they will be located at parks and other public facilities.	Dept. of Conservation	2003	less than 1%
Other Composting 3070-CM-OTH	Expand	All manure generators within the City will be required to use the franchised haulers to divert manure to the designated composting facility.	Existing program	2003	3

	Total Estimated Diversion Percent From New and/or Expanded Programs	14
	Current Diversion Rate Percent From Latest Annual Report	36
	Total Planned Diversion Percent Estimated	50

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
Print (brochures, flyers, guides, news articles)	Expand	The City will produce bi-lingual educational materials including refrigerator magnets, bilingual brochures and/or cards. These materials will be provided to all households within the City.	2003